**Custer County Library Board**

**Minutes**

**November 16, 2022 Custer County Library**

*The Custer County Library Board of Trustees met at 1:00 p.m. on November 16th at the Custer County Library. Persons in attendance at the library were Assistant Library Director Sarah Myers, Library Assistant – Hermosa Branch Bert Phillip, Trustees Renée Starr, Dave Sutton, and Katie Wiederholt. Attending via Zoom were Trustee Cheryl Dillon, and Library Director Jessie Phelps. Renée chaired the meeting and called it to order at 1:00 p.m.*

**AGENDA CHANGES/CORRECTIONS**

**MINUTES**

* **October 19th Minutes***: Cheryl made a motion to approve the minutes. Dave seconded the motion. The motion carried.*

**TREASURER REPORT**:

* **GENERAL CHECKING: Balance of $14,104.51 as of November 14, 2022**
* **COUNTY SPREAD SHEET: Balance $50,673.81 81.46% Expended**

*Dave suggested the library look for a better interest rate for their bank accounts.*

**LIBRARIAN REPORT:** *Trustees received a copy of the Librarian Report discussing the topics below via email prior to the meeting. The Librarian Report is attached to and is part of this month’s Minutes.*

* Programming Changes and Inventory Status
* Hermosa Library Update
* Expansion Update

**UNFINISHED BUSINESS***:*

* **Scholarships for Library Staff –***This item will be discussed at the next regular meeting.*

**NEW BUSINESS***:*

* Upcoming Board vacancy interest: *Jessie shared that she had not received a letter of interest from one candidate yet and had discussed the vacancy with another. That candidate will be emailing a letter of interest by December 1. Katie indicated that the Board would want someone who is responsive as a member.*
* Mile High Garden Club: *The Garden Club approached Jessie to see ways they can assist the library. One of their suggestions is to update the Greenhouse book selection. Bert requested a renewal of Mother Earth News and Grit magazine. The Board agreed that it would be nice to offer a hydroponics class in Hermosa and possible Custer. The library will reach out to Todd Gregson at the Hermosa School to see if he is interested in teaching that class.*
* Mile Up Website Revamp Estimate: *Jessie presented the Board with an estimate from Mile Up Marketing for upgrades to the website. The total estimate is $676.28. After discussion Cheryl made a motion to request an itemized estimate. Katie seconded the motion. The motion carried.*

**NEXT REGULAR MEETING:** *November 16th at 1 p.m.*

**ADJOURNMENT:** *Dave made the motion to adjurn and Katie seconded. The meeting was adjourned at 1:37 p.m.*



Jessica Phelps

Secretary/Treasurer

**Librarian Report/November 2022**

**Programming changes and inventory status**: Jessie will be coordinating adult programming moving forward. All staff are working on inventory lists of each library section. As we work through the lists, we are getting to know the collection, are able to change cataloging issues, and can pull books that are in poor condition. We are hoping to inventory the entire collection within the next three months.

**Hermosa Library Update**: Jessie and Bert met with Jeff Svoboda of the Custer County Fair Board on November 1st in Hermosa. We looked at a potential spot for a future library building, which would be in a flood plain. There are ways to build to mitigate the issue.

**Library Expansion Update:** The library expansion, which was finished at the end of 2020/beginning of 2021 has some construction issues that will need to be addressed. We are working with the Commissioners and the Maintenance department to try to resolve the problems.