

**Custer County Library Board
Minutes**

May 20, 2026

Hermosa Branch

The Custer County Library Board of Trustees met at 12:57 p.m. on Wednesday, May 20, 2026, at the Hermosa Branch. Board members in attendance were Kibbon Rittberger, Susan Swindal, Cheryl Dillon, and Tracy Fish. Katie Wiederholt was absent. Also in attendance were Sarah Myers and Roberta Philip.

AGENDA CHANGES/CORRECTIONS

Sarah requested that Public Comment be placed after agenda changes. Tracy moved to approve the agenda as amended; Cheryl seconded. The motion carried.

MINUTES

- ❖ **April 15th, 2026 Board Minutes:** *No changes to the April meeting minutes. Kibbon made a motion to accept the minutes as presented. Cheryl seconded the motion and the motion carried.*

TREASURER REPORT: *The Board reviewed the April financials for the Library's General checking account. The Board also reviewed the April financials for the County Ledgers. Tracy motioned to accept the financials as presented, Cheryl seconded, and the motion carried.*

- ❖ **GENERAL CHECKING:** Balance of \$39,894.54 as of May 14, 2026
- ❖ **COUNTY SPREAD SHEET:** Balance \$243,574.48 as of April 30th, 69.27% remaining

LIBRARIAN REPORT: *The Librarian Report is attached and is part of this month's minutes.*

- ❖ Director Meeting Updates
- ❖ Programming Updates
- ❖ Strategic Plan Updates

OLD BUSINESS:

- ❖ None

NEW BUSINESS:

- ❖ **Delinquent Card Policy-** *Sarah presented the current draft of the Delinquent Card Policy to the trustees. She is continuing to refine the details to ensure the policy is clear, enforceable, and fair for both staff and patrons.*
- ❖ **Library Financial Audit Process-** *Sarah reviewed the library's financial audit process with the board, including current status. She is working with the Foundation Treasurer to complete the foundation portion of the audit.*
- ❖ **2027 Library Budget Discussion-** *Sarah reviewed the 2027 budget development process with the board, including current constraints. She identified digital collections, staffing, and the Hermosa facility as key areas of focus.*
- ❖ **Hermosa Library Building-** *Kibbon reported on the Hermosa Building Committee's initial meeting held on May 19, including the addition of new members. Lilah Pengra was appointed to the committee due to her experience with library and foundation bylaws and policies. The committee reviewed the current status, defined its scope of responsibilities, and scheduled its next meeting for June 9 at 10:00 a.m. at the Hermosa Branch, with a virtual attendance option available upon request.*

ANNOUNCEMENTS

- ❖ Closed for Memorial Day – May 25th
- ❖ Summer Reading Program begins June 1st
- ❖ Summer Kick Off Event- Salida Circus- June 4th 6PM
- ❖ Updates for Hermosa- *The Hermosa Branch hosted a presentation featuring the art and interactive work of Dick Termes, with 26 attendees. The branch will host Markie Scholz for a puppet-making workshop on June 10 at 9:30 a.m. Hermosa continues its Read Across America reading challenge in celebration of the 250th anniversary.*

NEXT MEETING: *June 17th – 1:00PM at the Custer County Library.*

ADJOURNMENT: *The meeting adjourned at 1:59 pm.*



Sarah Myers
Secretary/Treasurer

DRAFT

May Director's Report

Apr/May Director Meetings Updates

- **Volunteer Appreciation Luncheon**- 4/22 celebrated volunteers of the library as a big thanks for all they do.
- **Mini Conference at Rapid City Public Library**- 4/24 staff and Kibbon went to the RCPL and had a day of learning. *Kibbon shared his insights from coming to this conference. A big take away is to work on getting an AI Policy for our library, but that may need to start with an overall policy that the county provides.*
- **INP workshop with CCLF**- good discussion about the role and structure of the foundation. I think because there are many new members this is a growing time and changes to come I think.
- **State Library Quarterly Updates Zoom Call**- There will be a new collaboration between Minitex (MN) and ND State Library to band together for interlibrary loan. This is a new development, so more details to come
 - **Communications from the State Library**- The Black Hills Courier is set to end June 4 due to current contracted people moving. We waiting to hear any updates. Internally, the BHLC will still share between our libraries, and Rapid City has agreed to host for the statewide courier. What this means? We will now need to go to Rapid City Library weekly to pick up/drop off holds. This is exactly what we would be up against if we lose IMLS funding. Its doable, but an increased expense for the county to pay mileage.
- **Accreditation Webinar 5/18**- The state library hosted a webinar to go over accreditation and certification. We are on track to apply in August.

Programming Updates

- *Went to City Council and got approved to use some of the city spaces for events for our summer program*
 - *Same with Bavarian Inn*
- *Storytellers event and "The Women" book club- both very well attended and great collaborations with other outside groups.*
- *Take and Makes in progress for Hermosa summer program.*
- *Set a tentative summer schedule. Working with Bert to get Hermosa going.*

Strategic Plan Updates

- Updated Board Reporting Document in Dropbox
- We have received the funding for the LTC grant for the cement work. I am working with maintenance to be ready for the job in the fall. I need to host some community conversations to get feedback.
- Hermosa building committee met in Hermosa 5/19