

**Custer County Library Board
Minutes**

June 17, 2026

Custer County Library

The Custer County Library Board of Trustees met on Wednesday, June 17, 2026, at 1:00 p.m. at the Custer County Library. Board members present were Katie Wiederholt, Kibbon Rittberger, Susan Swindal, Cheryl Dillon, and Tracy Fish. Also in attendance were Library Director Sarah Myers and Roberta Philip. Chair Katie Wiederholt called the meeting to order and presided over the meeting.

AGENDA CHANGES/CORRECTIONS

No changes to the agenda were requested.

PUBLIC COMMENT

No public comment at this meeting.

MINUTES

- ❖ **May 20th, 2026 Board Minutes:** *No changes to the May meeting minutes. Cheryl made a motion to accept the minutes as presented. Tracy seconded the motion and the motion carried.*

TREASURER REPORT: *The Board reviewed the May financial statements for the Library's General Checking Account and the County ledgers. Sarah Myers reported that not all credit card transactions had been entered into the County ledgers and that a complete accounting would be presented at the next meeting. Tracy Fish moved to approve the financial statements as presented. Susan Swindal seconded the motion. Motion carried.*

- ❖ **GENERAL CHECKING:** Balance of \$41,840.39 as of June 12, 2026
- ❖ **COUNTY SPREAD SHEET:** Balance \$218,601.68 as of May 31st, 62.17% remaining

LIBRARIAN REPORT: *The Librarian Report is attached and is part of this month's minutes.*

- ❖ Director Meeting Updates
- ❖ Programming Updates
- ❖ Strategic Plan Updates

OLD BUSINESS:

- ❖ **2027 Library Budget-** *Sarah Myers presented the proposed 2027 library budget for Board review. Discussion focused on professional fees, travel and conference expenses, materials purchasing, and staffing. Sarah noted concerns regarding the travel and conference budget, particularly in light of uncertainty surrounding the regional courier service. If library staff are required to use personal vehicles to transport materials between libraries, current budgeted amounts may not adequately cover mileage reimbursement and conference travel expenses. The Board recommended budgeting for anticipated actual costs, with the understanding that any unused funds would remain in the county's general account. Sarah also indicated that she would consult with the Library Board's Commissioner Liaison regarding the feasibility of requesting additional staffing for the Custer location before pursuing a formal budget request. Susan Swindal moved to approve the proposed 2027 budget, contingent upon increasing the Travel and Conference line item from \$4,000 to \$6,500. Cheryl Dillon seconded the motion. Motion carried.*
- ❖ **Delinquent Card Policy-** *Sarah Myers presented the final draft of the Delinquent Card Policy for Board consideration. She also provided the accompanying staff procedure, which outlines the*

process for implementing and administering the policy. Cheryl Dillon moved to approve the Delinquent Card Policy as presented. Tracy Fish seconded the motion. Motion carried.

NEW BUSINESS:

- ❖ *Accreditation Update- Sarah Myers provided an update on the library's accreditation process. Accreditation applications are due in August. Trustee continuing education requirements have been completed. Sarah will conduct a final review of accreditation materials and report any outstanding items at the July meeting to ensure the application is ready for submission.*
- ❖ *Hermosa Building Committee- Kibbon Rittberger provided an update on the Hermosa Building Committee. Current and newly elected members of the Hermosa Town Board expressed interest in participating in discussions related to the library project. Future committee discussions will focus on building layout and design concepts. The next committee meeting is scheduled for June 30, 2026, at 10:00 a.m. at the Hermosa Branch Library.*

ANNOUNCEMENTS

- ❖ *Closed for Juneteenth – June 19 and 20*
- ❖ *Innovative Nonprofit Workshop – June 26 11-2pm*
- ❖ *250th Challenge Open House – July 2 12:30- 4:30pm*
- ❖ *Closed for 4th of July – July 3 and 4*
- ❖ *Updates for Hermosa- Roberta Philip reported that the Markie Scholz puppet show and workshop was held with eight attendees. She also reported that the Hermosa Branch would participate in the Hermosa Community-Wide Garage Sale on June 20 by offering books for sale to benefit the library. Roberta further reported that 23 children were registered for the Summer Reading Program and 21 adults were participating in the Read Across America Reading Challenge.*

NEXT MEETING: *July 15th – 1:00PM at the Custer County Library.*

ADJOURNMENT: *The meeting adjourned at 1:49 pm.*



Sarah Myers
Secretary/Treasurer

June Director's Report

May/June Director Meetings Updates

- ***Friends of the Library Efforts***- Expired Cards, Gold Discovery Days Float Entry
- ***Rotary Presentation***- 6/15, Sarah went and spoke at Rotary for a library update. There was a lot of interest in Hermosa, Libby, Seasonal visitors, and more. Very engaged questions.
- ***2026 Black Hills Reads Innovation Grant***- I applied for summer reading financial support when they called out for organizations to apply for funding. \$1000. \$500 for Custer Prizes, \$250 for Hermosa Prizes, \$250 new titles.
- ***Black Hills Consortium Courier Update***- *The contract has ended and we are shuttling books weekly to and from Rapid. Unsure of the update. We have set dates for books to be shuttled into July, have asked for volunteers who are interested in getting trained. No takers yet.*

Programming Updates

- *Kick Off Circus Event- At the Armory. Took in donations for programming. 157 in attendance.*
- *Mammoth Site presentation- 45 in attendance*
- *Its been nice having Tuesday support to help with the take and makes in Hermosa. And programming/circulation support from Thea.*
- *First BH Parks and Forest program for Teen Time 6/16. Walking on the Mickelson*
- *SD One Book Author Visit and book chat will be June 29 at 10:30 am at the Senior Center.*

Strategic Plan Updates

- Updated Board Reporting Document in Dropbox
- Hermosa building committee met in Hermosa 6/9