**Custer County Library Board**

**Special Meeting Minutes**

**June 14, 2023 Via email**

*The Custer County Library Board of Trustees met via email for a Special Meeting called by Chair Dave Sutton. Persons participating were Dave Sutton, Katie Wiederholt, Cheryl Dillon, Kibbon Rittberger, and Leo VanSambeek. Dave sent an email of the agenda items to vote on at 9:24 pm on June 13th.*

**NEW BUSINESS***:*

* **Library Director Position –** *Due to a family emergency, the candidate who accepted the job as Library Director withdrew her acceptance. Jessie will be departing on June 30th and the Board will need to begin the hiring process anew. Kibbon made a motion to appoint Sarah Myers as Interim Library Director, with an pay increase to $25.00 per hour. Cheryl seconded the motion. The motion carried.*
* **Adding a signer to the bank account:** *Kibbon made the motion to have Sarah Myers added as a signer to the bank account. Cheryl seconded the motion, the motion carried.*
* **2023 Supplemental Budget Request:** *Temporarily change the Library Relief position budget to 20 hours per week until a permanent director is hired. Due to Sarah adding further responsibilities, and being in the middle of summer reading, the library will be short staffed and daily operations will be difficult. The Board discussed adding hours to the Relief position, not to exceed 20 hours a week, in order to cover shifts at the desk. Kibbon made a motion to approve a part-time, temporary position of 20 hours a week, with the pay level at $16.50 an hour. Cheryl seconded the motion. The motion carried.*

**NEXT MEETING:** *The board added a June meeting at 1:00 p.m. on June 21st in Custer. This rescheduling will allow further discussion an the particulars of the transition of the library director position..*

**ADJOURNMENT:** *The email exchange concluded at 9:32 a..m. on Wednesday, June 14.*

Jessica Phelps

Secretary/Treasurer