

**Custer County Library Board
Minutes**

April 15, 2026

Custer County Library

The Custer County Library Board of Trustees met at 1:00 p.m. on Wednesday, April 15, 2026, at the Custer County Library. Board members in attendance were Kibbon Rittberger, Katie Wiederholt, Cheryl Dillon, and Tracy Fish attending via phone call. Susan Swindal was absent. Also in attendance were Sarah Myers and Roberta Philip.

AGENDA CHANGES/CORRECTIONS

Sarah asked to add the discussion of Delinquent Cards to the New Business.

MINUTES

- ❖ **March 18th, 2026 Board Minutes:** *No changes to the March meeting minutes. Kibbon made a motion to accept the minutes as presented. Cheryl seconded the motion and the motion carried.*

TREASURER REPORT: *The Board reviewed the March financials for the Library's General checking account. The Board also reviewed the March financials for the County Ledgers. Cheryl motioned to accept the financials, Kibbon seconded, and the motion carried.*

- ❖ **GENERAL CHECKING:** Balance of \$27,406.83 as of April 10, 2026
- ❖ **COUNTY SPREAD SHEET:** Balance \$270,851.66 as of March 31st, 77.02% remaining

LIBRARIAN REPORT: *The Librarian Report is attached and is part of this month's minutes.*

- ❖ Director Meeting Updates
- ❖ Programming Updates
- ❖ Strategic Plan Updates

OLD BUSINESS:

- ❖ **Hermosa Building Committee Nominations-** *Kibbon presented several individuals for consideration as members of the Hermosa Building Committee (Marguerite Cullum, Scott Wright, Kendra Wright, Moritz Espy, Leo Van Sambeek, Cheryl Dillon, Bert Philip). Per the library board manual, committee member suggestions may be submitted to the board chair and library director for consideration. No action was taken.*
- ❖ **Library Board Manual-** *The board reviewed the Library Trustee Manual. It was recommended that the welcome letter be revised to reflect the board as a whole rather than the board chair, allowing it to remain consistent between updates to the manual. Cheryl moved to adopt the manual as presented, with the proposed changes for use as a reference and training tool for new trustees. Tracy seconded the motion. The motion carried.*

NEW BUSINESS:

- ❖ **Bylaw Review-** *Sarah presented updated trustee bylaws to align with South Dakota open meetings law. Cheryl moved to adopt the Bylaws as presented. Kibbon seconded the motion. The motion carried.*
- ❖ **Library Policy Review-** *Sarah informed the board of the requirement to review and update library policies at least every three years for accreditation purposes. She reported that several Custer library policies have been updated, with remaining policies identified for review. A*

schedule has been established to ensure policies are reviewed and updated on an ongoing, rotating basis in support of accreditation requirements.

- ❖ *BHAC Community Action Grant- Sarah presented a grant opportunity through the Black Hills Area Community Foundation. She noted that the funding timeline would not align with the projected timeline for the Hermosa building project. Sarah indicated interest in pursuing updates to the Custer library using this funding. The board expressed support for this direction, acknowledging the associated time constraints.*
- ❖ *Delinquent Cards Discussion- Sarah informed the board that there are currently no clear guidelines for staff regarding accounts that may require restriction or probation due to misuse of library materials or inaccurate contact information. She indicated a need for board support before developing a policy. The board recommended documenting instances of delinquency and reviewing practices from other libraries to inform a draft policy.*
- ❖ *Hermosa Building- Kibbon shared information on a Morton building design from 2004 used by the Galeton Library in Pennsylvania. Sarah also provided information on recently constructed libraries in South Dakota that may serve as resources for the project.*

ANNOUNCEMENTS

- ❖ *National Library Week April 19th-25th*
- ❖ *Mini Conference @ RCPL- April 24th*
- ❖ *BH Storytellers and French Creek Folk – May 8th 7PM*
- ❖ *Updates for Hermosa- Bert presented the Hermosa branches “Read Across America” challenge to celebrate America’s 250th anniversary. Participants have until the end of the year to fill in their USA map of books set in each state.*

NEXT MEETING: *May 20th – 1:00PM at the Hermosa Branch. Stay tuned for details of lunch for trustees prior to the meeting.*

ADJOURNMENT: *The meeting adjourned at 1:57 pm.*



Sarah Myers
Secretary/Treasurer

April Director's Report

Mar/Apr Director Meetings Updates

- **Foundation Mtg 3/19-** CCLF discussed the ins and outs of the INP opportunity. Making some plans for national library week.
- **Director's Retreat in Pierre-** 2.5 day retreat with 35 other library directors throughout the state. Good networking opportunities as well as training on strategic planning, using Canva, the state archives, etc.
- **Consortium mtg 4/9-** biggest discussion was dropbox and archiving documents.
- **Department Head Meeting 4/15-**

Programming Updates

- *Seed Library Open house has 120+ participants for that event. Seeds are almost all out.*
- *Libby talks with the Jr High students to get them connected with the additional sharing libraries.*
- *Collaboration idea with the senior center and 1881 museum for the SD One Book. Possibly get the author to come sign books, book discussion, etc. Working out the details.*
- *Set a tentative summer schedule. Working with Bert to get Hermosa going.*

Strategic Plan Updates

- Updated Board Reporting Document in Dropbox
- Mini Conference for CE opportunities- Who would like to go? **Need to register today.**
- Libby informational session the Jr High school
- LTC Grant webinars
 - Asked other libraries for plans for a build in Hermosa
- 2026 summer event schedule tentatively set