



ACCOUNT STANDING AND BORROWING PRIVILEGES POLICY

The Custer County Library provides borrowing privileges to support equitable access to materials and services for all patrons. To ensure the responsible use of shared resources, library accounts must remain in good standing.

The following items are defined and explained to fully outline account standing, borrowing privileges, and the conditions under which accounts may be restricted or reinstated.

Account Standing:

A library account is considered in good standing when:

- Materials are returned by their due date
- Charges for lost or damaged materials are resolved
- Contact information is current and accurate
- The account does not demonstrate repeated patterns of overdue returns, non-response to notices, or material damage

Accounts not meeting these conditions may be subject to temporary restrictions.

Borrowing Privileges

Borrowing privileges are granted to cardholders in good standing and may include access to physical materials and, where applicable, digital resources.

The library reserves the right to adjust borrowing privileges when necessary to maintain equitable access to materials and ensure responsible use.

Account Restrictions

Accounts may be subject to restriction when:

- Materials are overdue or otherwise unresolved
- Charges for lost or damaged materials remain unresolved
- Contact information cannot be verified or maintained
- A documented pattern of misuse of library materials or borrowing privileges exists
- Account renewal requirements have not been completed

Restrictions may include reduced borrowing limits or temporary suspension of borrowing privileges.

Restoration of Borrowing Privileges

Borrowing privileges may be restored when:

- Overdue materials are returned
- Charges are resolved in accordance with library policy
- Contact information is updated and verified

The library may apply temporary borrowing limitations as part of the process of restoring an account to good standing. Restoration of full borrowing privileges will be determined in accordance with library procedures and may be reviewed by the library director upon request.

Patrons are responsible for maintaining current account information and for all materials borrowed on their account.