**Custer County Library Foundation**

**Meeting Minutes**

**December 10, 2020 In-Person Custer Library**

**Call to Order:** The Custer County Library Foundation (CCLF) Council was called to order Thursday, December 10, 2020 at 1:00 p.m. by Vice President Katherine Wakefield. Foundation Members also in attendance were Kim Canete, Pat Hoffman, Laura Burns and Doris Ann Mertz. All participants were social distanced in the conference room.

**Agenda Review:**  Vice-President Wakefield presented the agenda for the meeting.

**Minutes of November 12, 2020 Meeting:** The minutes from the previous meeting were reviewed on-line, again at the meeting and were approved and placed on file.

**Treasurer's Report:**

* **Checking Account:** Current balance of the checking account is $4,014.21. Since the last meeting there have been two checks written;
	+ $500 to Custer County Library for reimbursement for the Mile-High Marketing bill
	+ $59,369.53 for reimbursement of expenditures toward the Custer Library Building Addition.

Donations received included

* Amazon Smile $49.42,
* Kristy Ward Pay Pal $48.60,
* Pierre & Katherine Wakefield $100.
* We also received Foundation memberships for 2021 ($10) from the Wakefields.
* Kim Canete donated stamps for the Newsletter at a value of $55.00.
* **Edward Jones Investments:** The ending balance of $254,702.45 as shown on the attached report. We cashed in $56,000 from the Money Market and Mutual Fund. Our return on our investments for the year to date is 4.1% ($12,185.26 increase)
* **Custer Area Chamber of Commerce**: Laura contacted the Chamber to ask them if our Foundation announcement could be placed somewhere other than between the two political parties. The answer was twofold; we are past the deadline for publication changes and the listing is presented alphabetical so we are listed as such.
* **Thank you** **card** has been given to Pierre and Katherine Wakefield. A letter has also been prepared for Michael Pagel for a donation of $500 through Paypal that has yet to be deposited in our account so will be included in the statement next month.
* **Giving Tuesday** generated $750 in donations yet to be received by the Foundation.

**Library Board and Librarian Report:**

* **Facility Update**: Book Sale Area is ready. Artwork is going up in the various rooms, whiteboards for the conference rooms and reservation boards outside each of the study & conference rooms. There may be some additional charges for the items to supplement these new rooms.
* **Library Newsletter** has been developed and sent out today. Copy of the December issue is attached.
* **Christmas Tree** was put up at Custer State Park so go out and vote.
* **Story Times** and three make-takes for children and one for adults prior to Christmas.
* **Retirement Recognition for Mary** had about a hundred people visited with her.

**Unfinished Business**

* **Newsletter for the Foundation** was prepared. A mailing list was assembled. We will spend some time after the meeting readying the newsletter for the mail.
* **Sign the Bylaws** from those developed earlier in the year; signed by Katherine, Kim, Pat, and Laura**.** The Bylaws will still need to be signed by President Kor.

**New Business**

* Election of Officers will take place at the January at the Annual Meeting-nomination open for Secretary/Treasurer position as Laura has served for three years and must take a year off.
* Open House options for the Library were discussed in lieu of “normal” open house.
* Conflict of interest forms will have to be signed after the new officers are elected.
* Minutes from the Annual Meeting should state who the officers so they can sign the Bank Signature Cards.

**Future Meetings:**

Next Meeting will be January 28, 2020 at 1:00.

The meeting was adjourned at 1:36 p.m.

Laura Burns

Secretary/Treasurer

Attachments: Account Statements, Library Newsletter, Foundation Newsletter