**Custer County Library Foundation**

**Meeting Minutes**

**March 5, 2020 Custer Library Conference Room**

**Call to Order:** The Custer County Library Foundation (CCLF) Council was called to order Thursday, March 5, 2020 at 1:03 p.m. in the Custer Library conference room. Foundation Members in attendance were Rose Kor, Katherine Wakefield, Laura Burns, Seyward Rittberger, Patricia Hoffman, and Doris Ann Mertz. New Council Member applicant Kim Canete was also present.

**Agenda Review:** President Kor presented the agenda for the meeting.

**Minutes of January 30, 2020 Meeting:** The minutes from the previous meeting were reviewed, Laura made a motion to approve with second to motion by Katherine. Minutes were approved and placed placed on file.

**Treasurer's Report:**

**Checking Account.** Current balance is $6,786.41 Deposits of $1980.58 since last meeting included:

* $200 in Memory of Vickie Urban $ 25 Memberships (noted last meeting)
* $250 Barbara Peterson $ 20 Kor donation
* $1000 in Memory of Kali Teasley $100 L&J Mathesen
* $48.58 Amazon Smile
* $327 Business Expo (renewal memberships Terry Reetz, Karen Kraus)
* $10 membership Janet Serino, Susan Anderson

First Interstate Bank Account Statements were made electronic access rather than mailed statements. Doris Ann will remain the account contact.

* Petty cash balance is $4.12.

**Edward Jones Investments:**

* The ending balance for February of $291,973.36 as shown on the attached report, decrease of $6,543.83; a -2.2%% decrease in the last month.

**Library Board and Librarian Report:**

* Facilities Improvement Committee: (Doris Ann and Rose are members)

Construction designs are being prepared for the Library Addition with a proposed construction start date of March 9. An interior door was added to the original design for fire safety. Door color will be selected on Monday. Shed is emptied and will be moved.

* Library Board approved a new technology plan and selected officers: Marcy Swanda (President), Renee Starr is Vice-President, Doris Ann Mertz Secretary/Treasurer, Pat Hoffman is the Foundation Liaison.
* Doris Ann provided several items; Report to Custer County Commission, Report to State with a value calculator,March Activity Calendar, and also a poster Reasons to Support your Custer County Library.

**Unfinished Business**

Chamber of Commerce Business Expo results:

* $292 was collected from Book Donations
* $35 was collected in membership sign-up (seven entries) from Gift Certificate Drawing. Thank you Rose for Donating the Jenny's Floral Gift ($50) Certificate. The winner was Neil Schwanzbach.

**New Business**

* Council Position to fulfill Terry Reetz's term would then be eligible to serve two full terms. A motion was made by Seyward and seconded by Katherine to accept Kim Canete as a new member of the Council. Kim was approved to fill the remainder of his term on the Executive Council until December 2020. $5 membership was received from Kim.
* Question Asked by Kim; What is the difference between the Library Board and The Foundation Council? The Library Foundation manages the 501.c3 Non-Profit Organization with funds management and fund raising. Simply the Library Board does the strategic planning for the library, the library budget to Custer County.
* Review of Bylaws for the Foundation; Rose will review and propose different wording to clarify, Article 5, Sec 4; Article 6 Section 2; Ex-officio will be clarified. This was the first review, we will table for further discussion.
* Fundraising and Grant Opportunities:
  + Doris Ann and Rose will work on a Black Hills Energy Foundation Grant.
  + Do we want to have a Lunafest table at the March 28 event? Laura made a motion that the Library Foundation not have a table, Seyward provided a second to the motion, vote approved the motion so we will not have a presence at the 2020 Lunafest.
* Retirement Cards for Library employee Janice Stadler and Council Member Ann Snow were passed around for signature. Thank you to Seyward for serving the last year as the Liaison with the Library Board. Welcome to Pat as the 2020 Liaison.
* Buffalo Bites are not getting out to some members emails as they appear to go into spam.

**Future Meetings:**

Next Meeting will be April 9, 2020, 1:00 p.m.

The meeting was adjourned at 2:04 p.m.

Laura Burns

Secretary/Treasurer

Attachments: Account Statements