

**Custer County Library Board  
Minutes**

August 3<sup>rd</sup>, 2016

Custer County Library

*The Custer County Library Board of Trustees met on Wednesday, August 3<sup>rd</sup> at 1:00 p.m. in the library conference room. Members in attendance were Bill Schreier and Seyward Rittberger, with Mickey Schlecht presiding and Doris Ann Mertz recording minutes.*

**AGENDA CHANGES/CORRECTIONS**

**MINUTES**

- ❖ **July 13<sup>th</sup> Board Minutes** – *Bill moved to accept the minutes as presented; Seyward seconded the motion; the motion carried.*

**TREASURER REPORT:** *Bill moved to acknowledge the Treasurer's Report as presented; Seyward seconded the motion. The motion carried.*

- ❖ **GENERAL CHECKING**            **No report**
  
- ❖ **COUNTY SPREAD SHEET: Balance-\$86,640.82            55.63% expended**

**LIBRARIAN REPORT:** *Trustees received a hard-copy of the Librarian Report for August discussing the topics below and including the Library statistics for July. The Report is attached to and is part of this month's Minutes.*

- ❖ **Book Chat**
- ❖ **Adult Coloring**
- ❖ **Creative Caravan's Tiny Book Show**
- ❖ **BHLC**
- ❖ **Summer Reading Program**

**UNFINISHED BUSINESS:**

- ❖ **Library Sign**  
*The deposit of \$3,273 has been paid to Custer Sign and the Sign Permit has been approved by the City of Custer. The fee for the Sign Permit was \$75. No date for the installation of the sign was provided. Doris Ann will check with Bill to get an idea of when it will be completed and installed.*
- ❖ **Chairs**  
*Two chairs have been purchased from KLOG for the Hermosa Library and they will be delivered in mid-August. If the chairs are of good quality and are appreciated by the Hermosa patrons, we may purchase some for the Custer Library.*
- ❖ **Building Modifications**  
*Tabled*
- ❖ **2017 Budget**  
*The Commissioners will be approving the budget in September. They still need to make some cuts to bring the expenditures in line with the revenues. It is unclear at this time if County employees will be given a raise in 2017. The proposed raise is \$.50 for hourly employees and \$1,500/year for Department Heads.*
- ❖ **New Library Trustee**  
*Patricia Hoffman was introduced to the Board. The Board unanimously approved recommending her as a Trustee to the Commissioners for approval. Doris Ann will send a letter with the recommendation to the Auditor for presentation to the Commissioners.*
- ❖ **Strategic Plan 2017-21**

- **Data Profile – Complete** Doris Ann reviewed the results of the Data Profile with the Board. Of particular interest was the median age of Custer County residents, the seasonality of the population, and the percentage of home schooled students. Student numbers in the Custer School District are on the rise in Hermosa and on the decline in Custer.
- **Community Needs** – The board briefly discussed Community Needs. Doris Ann will be talking to leaders of the community at the August 15<sup>th</sup> Rotary Club meeting to get their feedback on the needs of the community. The Board discussed that two of the biggest library needs that were obvious at the moment were the need for faster internet on the East side of the County where the population is growing and the need to improve handicap accessibility at the Custer facility.
- **Further Steps** – At the September meeting, Doris Ann will review feedback from the Rotary Club meeting and the board will have a brief SWOT analysis of the strengths and weaknesses of the library and the threats and opportunities that exist outside the library.

**ANNOUNCEMENTS:**

- ❖ **Adult Coloring** – July 3<sup>rd</sup> , 17<sup>th</sup> , and 31<sup>st</sup> from 5:00 to 7:00 p.m.
- ❖ **Book Chat** – TBD
- ❖ **Mary's Vacation** -- August 8<sup>th</sup> – 13<sup>th</sup>
- ❖ **Rotary Presentation** – August 15<sup>th</sup> @ 1:00 p.m.
- ❖ **Foundation Meeting** – August 25<sup>th</sup> @ 9:30 a.m.
- ❖ **One Book SD Book Discussion** – September 8<sup>th</sup> @ 5:30 p.m. with Ken Steinken

**ADJOURNMENT:** *The meeting was adjourned at 2:35 p.m.*

**NEXT MEETING:** *September 14<sup>th</sup> at 1:00 p.m. in Library Conference Room.*



Doris Ann Mertz  
Secretary/Treasurer