

**Custer County Library Board  
Minutes**

**April 13, 2016**

**Custer County Library**

*The Custer County Library Board of Trustees met on Wednesday, April 13<sup>th</sup> at 1:00 p.m. in the library. Members in attendance were Bill Schreier, Seyward Rittberger and Amy Kirk, with Mickey Schlecht presiding and Doris Ann Mertz recording minutes.*

**AGENDA CHANGES/CORRECTIONS**

**MINUTES**

- ❖ **March Board Minutes** – *Bill made a motion to accept the minutes as presented; Seyward seconded the motion. The motion carried unanimously.*

**TREASURER REPORT:** *Bill moved to accept the Treasurer's report as presented; Seyward seconded the motion. The motion carried unanimously.*

- ❖ **GENERAL CHECKING**

*The current balance is \$17,680.96 as of 03/31/16 of which \$1,074.43 is restricted.*

- ❖ **COUNTY SPREAD SHEET: Balance - \$147,096.91 Expended – 24.41%**

**LIBRARIAN REPORT:** *Trustees received a hard-copy of the Library statistics for March. In an oral presentation, the following topics were covered:*

- ❖ **Book Chat**

*Amy reported that the March book chat was well attended. She developed an e-mail list of those attending and sent out a summary of the books discussed at the Chat. During the summer months, the book chats will be held later in the day. The next Book Chat is scheduled for Thursday, April 28<sup>th</sup> at 5:30 p.m.*

- ❖ **Foundation Update**

*The Foundation met on Tuesday, March 22<sup>nd</sup> at 9:30 a.m. Trustees were given a copy of the March minutes of the Foundation in which they approved the reimbursement for purchase of the sign (\$5,638). In the future, Mark will be developing the agenda and sending it out to the Council prior to the meeting. Terry asked that Foundation Bylaws and the modification of the facilities be added to the next agenda. In an e-mail on March 11th, Mark said Phil had asked him how the Foundation was "coming with plans for the library." So, on March 12<sup>th</sup>, Mark, Terry, and Craig Walz toured the Annex to "see which if any walls could be moved." Mr. Walz suggested the staff develop a list of the library's needs and a prioritized wish list.*

- ❖ **Carpet Installation**

*The carpet installation went well. Building and library employees were able to put the rooms back in order efficiently. There was little to no glue smell after the installation.*

- ❖ **BHLC**

*Black Hills Library Training will be held on the date the Consortium meeting is normally held. The Consortium hopes to approve an interlibrary loan policy at its May meeting.*

- ❖ **DIY Mask Making Teen Program**

*The library held a Do-It-Yourself Mask-Making program on Tuesday, April 12<sup>th</sup> at 6:30 p.m. during National Library Week. We had 17 participants. The program was offered because students needed masks for their upcoming prom which had a "masquerade" theme. Only one boy made a mask, but it was really cool, and he was proud of it. Several of the girls then made masks for their dates. Pictures from the program are posted on Facebook. Carrie from the Chronicle was here at the beginning of the program, so look for pictures in the next edition. State Librarian Daria Bossman has asked for an article on the program to be submitted for a future Cornerstone newsletter.*

**UNFINISHED BUSINESS:**

- ❖ **Library Sign**

The Foundation approved funding of the proposed sign at its March 22<sup>nd</sup> meeting. Doris Ann has been coordinating with the city to get a sign permit. She checked with the DOT and does not need to involve them as long as the sign is two feet west of the sidewalk. The city said the sign permit could be approved if the other sign on the lot were moved 75 feet away from the new sign. Doris Ann will need to coordinate the movement of this sign with Jim Lyndoe and plans to offer to pay for the sign to be moved.

❖ **Past President Recognition**

The Board plans to recognize the efforts of past president Diane Bishop at its May 11<sup>th</sup> meeting in Hermosa. The reception will be held at 1:00 p.m. and the meeting will follow. Doris Ann will coordinate with Bert regarding the purchase of a cake and a gift certificate from Jolly Lane.

**NEW BUSINESS:**

❖ **New Library Trustee**

Mickey had asked Doris Ann to invite Pat Hoffman to the Board meeting so trustees could meet her. Pat had planned to attend, but later called to offer apologies. She will be out-of-town visiting her brand new grandchild. She said she would be glad to attend a meeting in the future.

❖ **Golden West Update**

The library received a letter from Golden West. They will no longer offer free DSL and Wi-Fi for patrons after the end of April. E-Rate is a federal grant program providing discounts for internet access to schools and libraries. The deadline for the application is April 29<sup>th</sup>. More than likely, the library will just need to pay for these services this year and apply for the E-Rate program next year. The library will need to raise the utility budget request for the Custer Library by approximately \$75. The Custer Library will need an additional \$55 to cover the cost of internet services and the Hermosa Library will need \$20 to cover the increased cost for internet services due to the sheriff's office no longer contributing. Budgets requests will probably be due in May.

❖ **Chairs**

We plan to add two chairs to the Custer Library and three chairs to the Hermosa Library. The best price on a chair with a tablet table is \$389 from K-Log. However, purchasing comfortable chairs with a separate "C-Table" for laptops may be a better option. Doris Ann plans to look at chairs at Evergreen in Rapid City.

❖ **Shelving Signage**

Identification signs for the new shelving units will cost approximately \$15 each from Custer Sign Company.

**ANNOUNCEMENTS:**

- ❖ Black Hills Librarian Training – Tuesday, April 19<sup>th</sup> from 11:00 a.m. to 4:00 p.m.
- ❖ Book Chat – Thursday, April 28<sup>th</sup> at 5:30 p.m.
- ❖ SD Share It Training – Wednesday, May 4<sup>th</sup> 10:00 a.m. to 5:00 p.m.
- ❖ Black Hills Storytellers and French Creek Folk – Saturday, May 14<sup>th</sup> @ 7:00 p.m.

**ADJOURNMENT:** *The meeting was adjourned at 2:15 p.m.*

**NEXT MEETING:** *May 11<sup>th</sup> at 1:00 p.m. at the Hermosa Library*

  
Doris Ann Mertz  
Secretary/Treasurer